



Job Description

Part-Time Vocal Artist

Brief Job Description:

The part-time vocal artist is a member of the artistic division of Heartland who, along with the artistic director, associate director, the full-time vocal artists and other pertinent performers, helps to create entertainment and educational programs that meet the demand of the marketplace and the art forms we represent.

Organization:

Heartland is a professional vocal arts production company in Fort Wayne, Indiana, founded in 1997 as Heartland Chamber Chorale, Inc., now operating as Heartland Sings!™.

Heartland has forged a new path in the vocal music and entertainment industry. By engaging a full-time cadre of vocal performing artists, business administrators and marketing professionals, we have created a revenue-producing, non-profit organization that uses the best business practices to produce sufficient income for operations, reserving donated income for meeting the needs of the community. For more information, visit www.heartlandchorale.org.

Our Mission:

Heartland gives access to the benefits of singing. Singing gives access to self, voice to the spirit, and unity in community. On the forefront of the vocal music profession in the region, Heartland strives for excellence and innovation in all concert productions, serves as a proactive resource for music education, advocates for the vocal arts and vocal artists, and is a catalyst for encouraging all citizens to sing. Heartland is *Changing Lives through Song*.

Our Vision:

We envision Heartland as a sustainable vocal arts production company. The company is run by an executive team that consists of the President/Artistic Director, the General Manager, the Chief Operating Officer and Executive Assistant, and the executive team is supported by and held accountable to a community based, vested Board of Directors. The company structure features two divisions: artistic and administrative. The artistic division consists of a full-time Artistic Director/President, a full-time General Manager, an Associate Director, Eight (8) full-time Vocal Artists, accompanist(s), 24 part-time Vocal Artists and a festival chorus of 80+ volunteer voices. The administrative division consists of a Chief Operating Officer, Directors of Marketing, Sales, Donor and Corporate Relations and Communications, as well as an Office Manager and several Interns.

Heartland Sings™ Northeast Indiana's Premiere Professional Vocal Ensemble
2701 Spring Street NC-122 • Fort Wayne • Indiana • 46808
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The Heartland Sings™ is an independent non-profit 501(c)(3) performing arts organization-in-residence on the campus of the University of Saint Francis.

Full Job Description:

Reporting to the Artistic Director/President and the General Manager, the Part-time Vocal Artist prepares music for a variety of vocal entertainment and concert productions as scheduled. The part-time vocal artist is a member of the artistic division of the company who, along with the artistic director, associate director, full-time vocal artists and other pertinent performers, helps to create products that meet the demand of the market and the art we represent.

General Duties:

- Prepare music for recording sessions and performances.
- Attend all rehearsals, recording sessions, performances, and meetings as scheduled
- Perform additional services as required to support the artistic work of the company (depending on individual skills and abilities, may include work such as studio teaching, research, assisting in the recording studio, public relations, marketing, etc.)
- Perform special appearances and concerts as scheduled

Qualifications:

- Musical Skills
 - A minimum undergraduate Degree in Music (or equivalents), with advanced performing and recording experience.
 - Independent ability to learn, assimilate and memorize music
 - High level sight singing ability
 - Practical keyboard skills
 - Working knowledge of fundamental music theory and analysis
- Performance Skills
 - An engaging performance style and stage presence
 - Graceful and entertaining personality, with good body awareness, the ability to move on stage freely and project a good image
 - Comfortable performing a variety of styles, from classical to commercial
 - Ability to perform as a soloist as well as blend in as member of the ensemble
 - Ability and/or willingness to improvise
 - Experience with acoustical as well as amplified performance
- General Personal Skills
 - Personal integrity, credibility and a commitment to the mission and vision of Heartland
 - Excellent interpersonal skills, both verbal and written, with an ability to partner with a dynamic and fast-paced leadership team
 - Organized, detail-oriented and capable of multi-tasking within a flexible work schedule.
 - Works well under the pressure of deadlines and in a self directed manner
 - Ability to work with the public, maintaining a high degree of integrity and deportment
 - Able to work with ambitious, strong-minded individuals without compromising personal integrity and beliefs

Work Hours and Compensation

- Hours: Depending on the scheduling of concerts and recording sessions, hours vary.
- Compensation: Part-time Vocal Artists are paid by the service at the minimum rate of \$15/hour, with additional compensation possible depending on the production, concert or project. Part-time vocal artists are contracted on an annual basis.
- Regular performance reviews for all Heartland vocalists will be administered by designated staff under the supervision of the Artistic Director.